

Frederick County Ethics Commission
Minutes for the Public Meeting of Wednesday, October 10, 2018

Present: Stephen K. Hess, Chair
M. Shane Canfield, Commission Member
Christopher D. Glass, Sr., Commission Member
Deborah L. Lundahl, Commission Member
Linda B. Thall, Senior Assistant County Attorney

Absent: Ernest A. Heller, Vice-Chair
Deidre R. Davidson, Commission Member
Alan Shapiro, Commission Member
Rev. Douglas P. Jones, Alternate Commission Member

The Frederick County Ethics Commission meeting started at 7:05 p.m. on October 10, 2018, in the Winchester Room on the 2nd floor of Winchester Hall, 12 East Church Street, Frederick, Maryland 21701.

Approval of the minutes – The draft minutes from the September 12, 2018 meeting were emailed to the members before the meeting.

MOTION: Ms. Lundahl made a motion to approve the minutes. Mr. Glass seconded the motion, which was approved unanimously.

Discussion of recommendation letter to the County Executive – Before the meeting, Mr. Shapiro circulated his revised draft letter to the County Executive conveying the Commission's recommendation for mandatory training of all County officials and employees on the Ethics Law. The Commission members discussed the revised letter and changes suggested by Mr. Hess. The members considered the comments raised at the meeting and agreed on amendments to the letter. Mrs. Thall reminded the Commission that the letter would be a public record.

Discussion of PowerPoint training example – This discussion was postponed until a future meeting when more members are present.

Discussion of request for guidance on the scope of employee fund raising activities allowed under the Ethics Law – Before the meeting, an email from a County Division Director to Mrs. Thall was sent to the members. The email asked for guidance on the extent to which the Ethics Law allows County officials and employees to engage in activities designed to raise funds for other persons or entities outside of the County government. Mrs. Thall summarized earlier opinions of the Ethics Commission on this topic and the members then discussed the questions raised in the Division Director's email. The Commission asked Mrs. Thall to draft a written response consistent with the Commission's directions.

Reminder about review of financial disclosure statements – The members will discuss the financial disclosure statements at the Commission's November meeting. Each member should complete his or her review of the assigned disclosure statements prior to the November meeting.

Adjournment

MOTION: Mr. Glass made a motion to adjourn the meeting. The motion was seconded by Ms. Lundahl and approved unanimously.

The Ethics Commission adjourned its meeting at 7:50 p.m.

/s/
Linda B. Thall, Senior Assistant County Attorney